

# Safety Policy of QESCO

**Safety:** - Safety means an act or environment being free from injuries, illness and damage.

**1.** The high rate of fatal /non fatal accidents of Company Employees, public and that of animals on the distribution system has created an alarming situation. We are losing not only experienced/capable manpower but also precious human lives and property as well:

**2.** It is generally observed that Fatal/Non Fatal accident of Line Staff occur due to ignorance of Safety Rules and Regulations which were issued to them from time to time and non –use of T&P/P.P.E at the time of working on the line. Some times averaged or physically incapable lineman is employed on line-work, which lead to accidents.

**3.** To curb this undesired situation, the following SAFETY POLICY will be followed and enforced in letter and spirit with immediate effect.

- a.** The Priority of Company is No. 1 Safety, No 2 Quality and No 3 production.
- b.** Our safety policy is “No operating condition or urgency of services can ever justify endangering the life of any one”.
- c.** The “Safety Code” booklet which was distributed to all Line Staff should be followed by all concerned.
- d.** Every Fatal/ Non Fatal accident must be reported immediately after its occurrence to all concerns through telephone, telegram or by fax.
- e.** The Enquiry must also be completed and submitted apportioning the blame in three days of occurrence so that the disciplinary action is initiated against the responsible employees.
- f.** To keep constant watch and setup monitoring system for providing standard protective equipment’s and training for its use.
- g.** P.P.E/T&P parade of 100% of Line staff should be conducted by every SDO monthly on pay day, and every XEN once in a two months and by every SE

- h.** Twice in a year to ascertain the availability position of PPE/T&P with line staff and send a report of this effect to this office.
- i.** Safety Co-ordinators nominated in each division, must co-ordinate the safety activities in the division and maintains the record which will be checked by any inspecting officer.
- j.** The safety committees have to be reactivated and made effective. Monthly meetings of the Divisional Safety Committees will be held with already nominated LS-1 incharge safety of Sub-Division within first week and its deliberations sent to this office by 10 the of every month.
- k.** For Safety awareness of technical staff, the eye-catching posters are properly displayed with plastic coating in sub division complaint offices. These have great value in Safety Programme through their influence on attitude and behavior (the posters have been provide to each Sub. Division by Dy. Director (Safety).
- l.** Deputy Director Safety should regularly visit and carryout safety parade, promote safety awareness to delivering lectures and providing safety related posters in sub-Division level.
- m.** Every employee will be trained for safe conduct of his work.
- n.** All the electric installation shall be constructed according to SDI and proper earth must be provided with each pole/structure.
- o.** Assistant lineman should not in any case be allowed to work on lines, unless a certificate of Competency is issued by the XEN. According to instruction already lay down.
- p.** Before deputing the line staff to any assignment job planning/job briefing should be given.
- q.** Temporary Earthing on both sides of 11 KV line MUST be provided before starting the work.
- r.** Street light phase and neutral wire must be considered as live line for safe conduct of work on the line.
- s.** All double source supply either from QESCO system or stand by generators at the consumer premises, be disconnected.

- t.** Immediate steps are to be taken by the field officers to correct any violation of safety rules observed or reported to them. Accordingly, surprise inspections be carried out and strict action be taken against those LM/ALMs who are found working on live lines without PPE/T&P despite its availability at site.
- u.** Strict action should also be taken against supervisory staff under whose supervision the work is being carried out without observing required pre-cautionary measures as per requirement of the job.
- v.** Field officers are advised to ensure proper maintenance of local distribution net work.
- w.** The Line Staff, who are physically weak, especially have weak eye sight or are above 55 years age, are un-suitable for line duties due to safety reasons. They are vulnerable to the hazards of line maintenance. Such members of the line staff will not be allowed to work on the pole or lines in the interest of safety. Their duties should be changed as per their physical health under intimation to this office.
- x.** The Line Man-I attending the age of 55 years should be declared as supervisor and should not be allowed to work on structure or pole as per instruction of M.D PEPCO. Vide letter No. 1625-39/(ECO)/STAT? 131 dated 06.09.2010.
- y.** All the line staff should provide medical fitness certificate from Medical Officer QESCO annually in the month of January so that it can be confirmed that the official is medically fit for line duties or not.
- z.** Safety of line staff is the direct responsibility of SEs/XENs/SDOs and LS's: every one must enforce safety measures to obviate accidents.
- aa.** The 100% availability of standard T&P and PPE is the responsibility of concerned SE/XEN/SDO.
- bb.** It is important to adopt a firm attitude that "ACCIDENT CAN BE PREVENTED" and put this attitude in action with strong determination TO DO IT.